

Federal regulations require that we submit a quarterly report that includes the number of signs shipped, date of shipment, the end user name, and the installation location for each order of self-luminous signs.

This requirement can be found in the Code of Federal Regulations - 10CFR32.52.

In order to comply with this regulation, we require this information to be supplied to us prior to the shipment of any self-luminous order.

**ALL OF THE FOLLOWING FIELDS ARE REQUIRED BEFORE  
THE ORDER IS RELEASED TO PRODUCTION.**

Please note that the End User Company Name is the name of the building in which the signs will be installed. This is the same for the address. The Contact Name and Phone Number **must** be for somebody employed in the building of the installation. It **cannot** be a reference to the contractor, or electrician.

**Distributor:** \_\_\_\_\_

**PO #:** \_\_\_\_\_

**End User Company Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City, State, Zip Code:** \_\_\_\_\_

**Person To Contact (First & Last Name):** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Please submit this completed form with any order for Self-Luminous Signs.**